

# Constitution

Transurban Holdings Limited  
ACN 098 143 429

As amended and approved  
by the members of the company  
on 23 October 2006 and 13 October 2016

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**TRANSURBAN HOLDINGS LIMITED**

**ACN 098 143 429**

**A public company limited by shares**

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**CONSTITUTION**

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**Preliminary**

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**1 Definitions and interpretation**

(a) In this constitution:

**Act** means the Corporations Act 2001;

**Authority** has the meaning ascribed to that expression in the Melbourne City Link Authority Act 1994 (Vic);

**business day** has the meaning given to that term in the Listing Rules;

**CS Facility** has the same meaning as prescribed CS facility in the Act;

**Concession Deed** means the deed entitled "Concession Deed" made between the State of Victoria, Transurban City Link, Perpetual Trustee Company Limited (ACN 000 001 007), as trustee and responsible entity of the Transurban City Link Unit Trust, and others with effect from 20 October 1995.

**Exchange** means ASX Limited or such other body corporate that is declared by the directors to be the company's primary stock exchange for the purposes of this definition;

**Information Memorandum** means the document of that title made available to shareholders in connection with the Restructure and dated 21 September 2006;

**Listing Rules** means the listing rules of the Exchange and any other rules of the Exchange which are applicable while the company is admitted to the official list of the Exchange, each as amended or replaced from time to time, except to the extent of any express written waiver by the Exchange;

**marketable parcel** has the meaning given to that term in the Listing Rules;

**Operating Rules** means the operating rules of a CS Facility regulating the settlement, clearing and registration of uncertificated shares as amended, varied or waived (whether in respect of the company or generally) from time to time;

**record time** means:

- (1) in the case of a meeting for which the caller of the meeting has decided, under the Act, that shares are to be taken to be held by the persons who held them at a specified time before the meeting, the specified time; and
- (2) in any other case, the time of the relevant meeting;

**representative**, in relation to a member which is a body corporate and in relation to a meeting, means a person authorised by the body corporate in accordance with the Act (or a corresponding previous law) to act as its representative at that meeting;

**Responsible Entity** means the responsible entity of the Transurban Holding Trust;

**Restructure** means the restructure of the Stapled Security which, immediately prior to the Restructure Implementation Date, comprises a TL Share, a share and a Unit and after the implementation of the necessary steps identified in the Information Memorandum comprises a share, a TIL Share and a Unit;

**Restructure Implementation Date** means the date and time fixed by the directors of the company;

**Stapled** means, in the case of two or more things, being linked together so that one may not be dealt with without the other and with such restriction on dealing being denoted in the Stapled Security Register;

**Stapling** means the process that results in things being Stapled;

**Stapled Security Register** means the register of Stapled Securities to be constituted and maintained by the directors or caused to be maintained by the directors in accordance with rule 11D;

**Stapled Security** means:

- (a) immediately prior to the Restructure Implementation Date, one share, one TL share and one Unit which are Stapled together; and
- (b) immediately after the steps to implement the Restructure, as described in the Information Memorandum, have been taken, one share, one TIL Share and one Unit which are Stapled together;

**TIL** means Transurban International Limited, a mutual fund company incorporated under the laws of Bermuda;

**TIL Share** means one ordinary fully paid share in TIL;

**TL** means Transurban Limited (ACN 098 143 410);

**TL Share** means a fully paid ordinary share in TL;

**Transurban Holding Trust** means the Transurban Holding Trust established under a constitution dated 21 November 2001 executed by the Responsible Entity;

**transmission event** means:

- (1) for a member who is an individual:
  - (A) the member's death;
  - (B) the member's bankruptcy; or
  - (C) the member becoming of unsound mind or a person who, or whose estate, is liable to be dealt with in any way under the law relating to mental health; and
- (2) for a member who is a body corporate, the dissolution of the member or the succession by another body corporate to the assets and liabilities of the member;

**Transurban City Link** means Transurban City Link Limited ACN 070 810 678;

**Unit** has the meaning given to that term in the constitution of the Transurban Holding Trust;

- (b) A reference in this constitution to a partly paid share is a reference to a share on which there is an amount unpaid.
- (c) A reference in this constitution to an amount unpaid on a share includes a reference to any amount of the issue price which is unpaid.

- (d) A reference in this constitution to a call or an amount called on a share includes a reference to a sum that, by the terms of issue of a share, becomes payable on issue or at a fixed date.
- (e) A reference in this constitution to a member for the purposes of a meeting of members for which the caller of the meeting has determined a record time is a reference to a registered holder of shares as at the relevant record time.
- (f) A reference in this constitution to a member present at a general meeting is a reference to a member present in person or by proxy, attorney or representative.
- (g) A chairperson or deputy chairperson appointed under this constitution may be referred to as chairman or chairwoman, or deputy chairman or chairwoman, or as chair, if applicable.
- (h) A reference in this constitution in general terms to a person holding or occupying a particular office or position is a reference to any person who occupies or performs the duties of that office or position.
- (i) Unless the contrary intention appears, in this constitution:
  - (1) headings are only for convenience and do not affect the meaning of this constitution;
  - (2) words that refer to a singular number also refer to plural numbers, and the other way around;
  - (3) words that refer to a gender also refer to the other genders;
  - (4) words used to refer to persons generally or to refer to a natural person include a company, corporation, body corporate, body politic, partnership, joint venture, association, board, group or other body (whether or not the body is incorporated);
  - (5) a reference to a person includes that person's successors and legal personal representatives;
  - (6) a reference to a statute, regulation, proclamation, ordinance or by-law or a provision of any of them includes all statutes, regulations, proclamations, ordinances, by-laws or provisions varying, consolidating or replacing them, and a reference to a statute includes all regulations, proclamations, ordinances and by-laws issued under that statute;
  - (7) a reference to the Listing Rules or the Operating Rules includes any variation, consolidation or replacement of those rules and is to be taken to be subject to any waiver or exemption granted to the company (or to the benefit of which the company is entitled) from compliance with those rules;
  - (8) where a word or phrase is given a particular meaning, other parts of speech and grammatical forms of that word or phrase have corresponding meanings; and
  - (9) a reference to a rule, paragraph or sub-paragraph is a reference to a rule, paragraph or sub-paragraph in this constitution.

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## 1A Application of Listing Rules

In this constitution, a reference to the Listing Rules only applies while the company is on the "official list" of the Exchange.

While the company is on the "official list" of the Exchange:

- (a) despite anything contained in this constitution, if the Listing Rules prohibit an act being done, the act must not be done;
- (b) nothing contained in this constitution prevents an act being done that the Listing Rules require to be done;
- (c) if the Listing Rules require an act to be done or not to be done, authority is given for that act to be done or not to be done as the case may be;
- (d) if the Listing Rules require this constitution to contain a provision and it does not contain such a provision, this constitution is taken to contain that provision;
- (e) if the Listing Rules require this constitution not to contain a provision and it contains such a provision, this constitution is taken not to contain that provision; and
- (f) if any provision of this constitution is or becomes inconsistent with the Listing Rules, this constitution is taken not to contain that provision to the extent of the inconsistency.

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## **2 Application of other definitions**

Unless the contrary intention appears:

- (a) an expression in a rule that deals with a matter dealt with by a provision of the Act, the Listing Rules or the Operating Rules has the same meaning as in that provision; and
- (b) subject to paragraph (a), an expression in a rule that has a defined meaning for purposes of the Act has the same meaning as in the Act.

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## **3 Exercising powers**

- (a) The company may, in any way the Act permits:
  - (1) exercise any power;
  - (2) take any action; or
  - (3) engage in any conduct or procedure,which, under the Act a company limited by shares may exercise, take or engage in.
- (b) Where this constitution provides that a person may do a particular act or thing and the word “may” is used, the act or thing may be done at the person’s discretion.
- (c) Where this constitution confers a power to do a particular act or thing, the power is, unless the contrary intention appears, to be taken as including a power exercisable in the same way and subject to the same conditions (if any) to repeal, rescind, revoke, amend or vary that act or thing.
- (d) Where this constitution confers a power to do a particular act or thing, the power may be exercised from time to time.
- (e) Where this constitution confers a power to do a particular act or thing concerning particular matters, the power is, unless the contrary intention appears, to be taken to include a power to do that act or thing as to only some of those matters or as to a particular class of those matters, and to make different provision concerning different matters or different classes of matters.



- (f) Where this constitution confers a power to make appointments to an office or position (except the power to appoint a director under rule 35(a)), the power is, unless the contrary intention appears, to be taken to include a power:
- (1) to appoint a person to act in the office or position until a person is appointed to the office or position;
  - (2) to remove or suspend any person appointed (without prejudice to any rights or obligations under any contract between the person and the company); and
  - (3) to appoint another person temporarily in the place of any person removed or suspended or in the place of any sick or absent holder of the office or position.
- (g) To the extent the law permits, where this constitution gives power to a person to delegate a function or power:
- (1) the delegation may be concurrent with, or (except in the case of a delegation by the board of directors) to the exclusion of, the performance or exercise of that function or power by the person;
  - (2) the delegation may be either general or limited in any way provided in the terms of delegation;
  - (3) the delegation need not be to a specified person but may be to any person holding, occupying or performing the duties of a specified office or position;
  - (4) the delegation may include the power to delegate; and
  - (5) where performing or exercising that function or power depends on that person's opinion, belief or state of mind about a matter, that function or power may be performed or exercised by the delegate on the delegate's opinion, belief or state of mind about that matter.

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## **4 Table A and other rules do not apply**

The regulations in Table A in the legislation under which the company was formed and any provisions of the Act that apply to the company as replaceable rules unless displaced or modified by the company's constitution do not apply to the company except so far as they are repeated in this constitution.

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## **4A Amendments to Stapling provisions**

Neither this rule 4A nor any rules or parts of this constitution which relate to or are connected with Stapling or Stapled Securities may be amended without the approval of:

- (a) whilst each share is Stapled to a TL Share and a Unit:
  - (1) a resolution of the members of TL; and
  - (2) a resolution of the unitholders of THT;
- (b) whilst each share is Stapled to a TIL Share and a Unit:
  - (1) a resolution of the members of TIL; and
  - (2) a resolution of the unitholders of THT.

## Share capital

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### 5 Shares

- (a) Subject to this constitution and the Act, the directors may:
- (1) issue, allot or grant options for, or otherwise dispose of, shares in the company; and
  - (2) decide:
    - (A) the terms on which shares are issued or options are granted; and
    - (B) the rights and restrictions attached to those shares or options.
- (b) The directors may:
- (1) implement a plan on such terms as they think fit under which securities of the company or of a related body corporate may be issued or otherwise provided to or for the benefit of any officer (including any director) of the company, a related body corporate or to any body corporate which the directors consider to be an associated body corporate or to a relative of that officer or to any corporation, partnership or person in the capacity of trustee of a trust in which that officer or a relative of that officer has an interest;
  - (2) amend, suspend or terminate any plan implemented by them; and
  - (3) give financial assistance in connection with the acquisition of securities of the company or of a related body corporate under any plan in any manner permitted by the Act.

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### 6 Preference shares

The company may issue preference shares including preference shares which are, or at the company's option are, liable to be redeemed.

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### 7 Alteration of share capital

Subject to any requirements in the Act, the directors may do anything required to give effect to any resolution altering the company's share capital, including, where a member becomes entitled to a fraction of a share on a consolidation:

- (a) making cash payments;
- (b) determining that fractions may be disregarded in order to adjust the rights of all parties;
- (c) appointing a trustee to deal with any fractions on behalf of members; and
- (d) rounding up each fractional entitlement to the nearest whole share by capitalising any amount available for capitalisation under rule 60 even though only some of the members participate in the capitalisation.

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## **8 Conversion or reclassification of shares**

Subject to rule 11, the company may by resolution convert or reclassify shares from one class to another.

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## **9 Joint holders of shares**

Where 2 or more persons are registered as the holders of a share, they hold it as joint tenants with rights of survivorship, on the following conditions:

- (a) they are liable individually as well as jointly for all payments, including calls, in respect of the share;
- (b) subject to paragraph (a), on the death of any one of them the survivor is the only person the company will recognise as having any title to the share;
- (c) any one of them may give effectual receipts for any dividend, bonus, interest or other distribution or payment in respect of the share; and
- (d) except where persons are jointly entitled to a share because of a transmission event, or where required by the Listing Rules or any applicable Operating Rules, the company may limit to 3 the number of persons to be registered as joint holders of the share.

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## **10 Equitable and other claims**

- (a) Except where a law or this constitution requires otherwise, the company is entitled to treat the registered holder of a share as the absolute owner of that share and need not:
  - (1) recognise a person as holding a share on any trust, even if the company has notice of that trust; or
  - (2) recognise, or be bound by, any equitable, contingent, future or partial claim to or interest in a share by any other person, except an absolute right of ownership in the registered holder, even if the company has notice of that claim or interest.
- (b) With the consent of the directors, shares held by a trustee may be marked in the register in such a way as to identify them as being held subject to the relevant trust.
- (c) Nothing in rule 10(b) limits the operation of rule 10(a).

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## **11 Altering rights and class meetings**

Unless otherwise provided by the terms of issue of a class of shares:

- (a) all or any of the rights or privileges attached to the class may be varied, whether or not the company is being wound up, only with the consent in writing of the holders of three-quarters of the issued shares of that class, or with the sanction of a special resolution passed at a separate meeting of the holders of the issued shares of that class;
- (b) the provisions of this constitution as to general meetings apply, so far as they can and with such changes as are necessary, to each separate meeting of the holders of the issued shares of that class; and

- (c) the rights conferred upon the holders of the shares of that class are to be taken as not having been varied by the creation or issue of further shares ranking equally with them.

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## **11A The Restructure**

Solely for the purposes of implementing the Restructure, subject to the requirements of the Corporations Act and the Listing Rules, and notwithstanding any of the other provisions of this constitution, the company may:

- (a) take any action and execute any documents it deems necessary in respect of the destapling of TL Shares from shares and Units;
- (b) issue shares not Stapled to TL Shares and Units to the shareholders of TL;
- (c) take any action and execute any documents it deems necessary in order to ensure TIL Shares are stapled to shares and Units; and
- (d) take any action and execute any documentation it deems necessary in order to consolidate the issued ordinary securities of THL, whether or not TL, TIL or the Trust also do so.

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## **11B Stapling of shares**

- (a) The directors must not issue shares unless they are satisfied that each of those shares will be Stapled to form a Stapled Security.
- (b) The Stapled Securities must be registered in the Stapled Security Register and, if required by the Act or the Listing Rules or if the directors decide to do so, the company must issue a certificate in respect of the Stapled Securities identifying the Stapled Securities to which the certificate relates.

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## **11C Shares to remain stapled**

- (a) Shares will remain Stapled as Stapled Securities for so long as the shares remain on issue.
- (b) The directors and the company must neither do any act, matter or thing nor refrain from doing any act, matter or thing if to do so or refrain from doing so, as the case may be, would result directly or indirectly in any share no longer being Stapled as a Stapled Security. In particular, except for the purposes of implementing the Restructure, the directors and the company must not consolidate, sub-divide, cancel or buy-back any shares unless at the same time there is a corresponding consolidation, sub-division, cancellation or buy-back of the other securities comprising the Stapled Security.

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## **11D Stapled Security Register**

- (a) The directors must maintain or cause to be maintained a register of members which records the names of the members, the number of shares held, the number of Stapled Securities held and any additional information required by the Act or the Listing Rules or determined from time to time by the directors.
- (b) For so long as Stapling applies, and provided this is consistent with the Act and the Listing Rules, the Stapled Security Register will be the sole register of members of the company, and in this case all other provisions of this constitution applicable to the register of members will apply to the Stapled Security Register.

## Calls, forfeiture, indemnities and lien

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### 12 Calls

- (a) Subject to this constitution and to the terms on which any shares are issued, the directors may:
  - (1) make calls on the members for any amount unpaid on their shares which is not by the terms of issue of those shares made payable at fixed times; and
  - (2) on the issue of shares, differentiate between members as to the amount of calls to be paid and the time for payment.
- (b) The directors may require a call to be paid by instalments.
- (c) On receiving at least 14 days' notice (or any longer period required by the Listing Rules) specifying the time and place of payment, each member must pay to the company by the time and at the place specified the amount called on the member's shares.
- (d) A call is taken to have been made when the resolution of the directors authorising the call is passed.
- (e) The directors may revoke a call or extend the time for payment.
- (f) Failure of a member to receive a notice of a call, or accidental failure to give notice of a call to a member, does not invalidate the call.
- (g) If an amount called on a share is not paid in full by the time specified for payment, the person from whom the amount is due must pay:
  - (1) interest on the unpaid part of the amount from the date specified for payment of the amount to the date of actual payment, at a rate determined under rule 19; and
  - (2) expenses or damages the company incurs because the amount has not been paid or has been paid late.
- (h) Any amount unpaid on a share that, by the terms of issue of the share, becomes payable on issue or at a fixed date:
  - (1) must be treated for the purposes of this constitution as if that amount were payable under a call duly made and notified; and
  - (2) must be paid on the date on which it is payable under the terms of issue of the share.
- (i) The directors may, to the extent the law permits, waive or compromise all or part of any payment due to the company under the terms of issue of a share or under this rule 12.

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### 13 Proceedings to recover calls

- (a) In an action or other proceedings to recover a call, or interest or costs or expenses incurred because of the failure to pay or late payment of a call, proof that:
  - (1) the name of the defendant is entered in the register as the holder or one of the holders of the share on which the call is claimed;
  - (2) the resolution making the call is recorded in the minute book; and

- (3) notice of the call was given to the defendant complying with this constitution, is conclusive evidence of the debt and it is not necessary to prove the appointment or committee membership of the directors who made the call or any other matter.
- (b) In paragraph (a), defendant includes a person against whom the company alleges a set-off or counterclaim, and action or other proceedings for the recovery of a call is to be interpreted accordingly.

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## **14 Payments in advance of calls**

- (a) The directors may accept from a member the whole or a part of the amount unpaid on a share even though no part of that amount has been called.
- (b) The directors may authorise payment by the company of interest on the whole or a part of an amount accepted under paragraph (a), until the amount becomes payable, at a rate agreed between the directors and the member paying the amount.
- (c) Unless a different agreement is made, the directors may repay to a member all or a part of the amount accepted under paragraph (a).

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## **15 Forfeiting partly paid shares**

- (a) If a member fails to pay the whole of a call or an instalment of a call by the time specified for payment, the directors may serve a notice on that member:
  - (1) requiring payment of the unpaid part of the call or instalment, together with any interest that has accrued and all costs, expenses or damages that the company has incurred because of the failure to pay;
  - (2) naming a further time (at least 14 days after the date of the notice) by which, and a place at which, the amount payable under sub-paragraph (1) must be paid; and
  - (3) stating that, if the whole of the amount payable under sub-paragraph (1) is not paid by the time and at the place named, the shares on which the call was made will be liable to be forfeited.
- (b) If the requirements of a notice served under paragraph (a) are not complied with, the directors may by resolution forfeit any share concerning which the notice was given at any time after the day named in the notice and before the payment required by the notice is made (provided that any such forfeiture is in Stapled Securities).
- (c) A forfeiture under paragraph (b) includes all dividends, interest and other money payable by the company on the forfeited share and not actually paid before the forfeiture.
- (d) Where a share has been forfeited:
  - (1) notice of the resolution must be given to the member in whose name the share stood immediately before the forfeiture; and
  - (2) an entry of the forfeiture, with the date, must be made in the register of members.
- (e) Failure to give the notice or to make the entry required under paragraph (d) does not invalidate the forfeiture.
- (f) A forfeited share becomes the property of the company and the directors may sell, reissue or otherwise dispose of the share in the way they think fit and, in

the case of reissue or other disposal, with or without crediting as paid up any money paid on the share by any former holder.

- (g) A person whose shares have been forfeited ceases to be a member as to the forfeited shares, but must, if the directors decide, pay to the company:
  - (1) all calls, instalments, interest, costs, expenses and damages owing on the shares at the time of the forfeiture; and
  - (2) interest on the unpaid part of the amount payable under sub-paragraph (1), from the date of the forfeiture to the date of actual payment, at a rate determined under rule 19.
- (h) Except as otherwise provided by this constitution or by the Listing Rules, the forfeiture of a share extinguishes all interest in, and all claims and demands against the company relating to, the forfeited share and all other rights attached to the share.
- (i) The directors may:
  - (1) exempt a share from all or a part of this rule 15;
  - (2) waive or compromise all or a part of any payment due to the company under this rule 15; and
  - (3) before a forfeited share has been sold, reissued or otherwise disposed of, cancel the forfeiture on the conditions they decide.

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## 16 Payments by the company

- (a) If the company becomes liable for any reason under a law to make a payment:
  - (1) in respect of shares held solely or jointly by a member;
  - (2) in respect of a transfer or transmission of shares by a member;
  - (3) in respect of dividends, bonuses or other money due or payable or which may become due and payable to a member; or
  - (4) in any other way for, on account of or relating to a member,paragraphs (b) and (c) apply, in addition to any right or remedy that a law gives the company.
- (b) The member or, if the member is dead, the member's legal personal representative must:
  - (1) fully indemnify the company against that liability;
  - (2) on demand reimburse the company for any payment made; and
  - (3) pay interest on the unpaid part of the amount payable to the company under sub-paragraph (2), from the date the company makes the payment until the date the company is reimbursed in full for that payment under sub-paragraph (2), at a rate determined under rule 19.
- (c) The directors may:
  - (1) exempt a share from all or a part of this rule 16; and
  - (2) waive or compromise all or a part of any payment due to the company under this rule 16.

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## **17 Lien on shares**

- (a) The company has a first and paramount lien on:
  - (1) each partly paid share for all unpaid calls and instalments due on that share; and
  - (2) each share for any amounts the company is called on by law to pay and has paid in respect of that share.
- (b) The company's lien on a share extends to all dividends payable on the share and to the proceeds of sale of the share.
- (c) The directors may sell a share on which the company has a lien in the way they decide where:
  - (1) an amount for which a lien exists under this rule 17 is presently payable; and
  - (2) the company has, at least 14 days before the date of the sale, given the registered holder of the share a written notice stating the part of the amount for which the lien exists that is presently payable, and demanding payment of that amount.
- (d) The directors may do anything necessary or desirable under any applicable Operating Rules to protect any lien, charge or other right to which the company is entitled under this constitution or a law.
- (e) When the company registers a transfer of shares on which the company has a lien without giving the transferee notice of its claim, the company's lien is released so far as it relates to amounts owing by the transferor or any predecessor in title on the shares transferred.
- (f) The directors may:
  - (1) exempt a share from all or a part of this rule 17; and
  - (2) waive or compromise all or a part of any payment due to the company under this rule 17.

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## **18 Procedures after sale, reissue or other disposal of shares by the company**

- (a) A reference in this rule 18 to a sale of a share by the company is a reference to any sale, reissue or other disposal of a share under rule 15(f), rule 17(c), rule 23(a) or rule 23(b).
- (b) After the company has sold a share, the directors may:
  - (1) receive the purchase money or consideration given for the share;
  - (2) appoint a person to effect a transfer of the share or execute a transfer of the share or any other document to give effect to the sale; and
  - (3) register as the holder of the share the person to whom the share is sold.
- (c) A person to whom the company sells shares need not take any steps to investigate the regularity or validity of the sale, or to see how the purchase money or consideration on the sale is applied. That person's title to the shares is not affected by any irregularity by the company before the sale. A sale of a share by the company is valid even if a transmission event occurs to the member before the sale.



- (d) Damages is the only remedy of a person who suffers any loss because of a sale of shares by the company. The claim for damages can only be made against the company.
- (e) The proceeds of a sale, reissue or other disposal under rule 15(f) for a sale under rule 17(c) or rule 23(b) must be applied in paying:
  - (1) first, the expenses of the sale, reissue or other disposal;
  - (2) secondly, all money payable (whether presently or not) by the former holder whose shares have been sold, reissued or otherwise disposed of, and any balance must be paid to the former holder on the former holder delivering to the company such proof of title to the shares as the directors accept.
- (f) The proceeds of a sale under rule 23(a) must not be applied in payment of the expenses of the sale and must be paid to the former holder on the former holder delivering to the company such proof of title of the Stapled Securities as the directors accept.
- (g) Until the proceeds of sale of a share sold by the company are claimed or otherwise disposed of according to law, the directors may invest or use the proceeds in any other way for the benefit of the company.
- (h) Money payable to a former holder under this rule does not bear interest as against the company.
- (i) On completion of a sale, reissue or other disposal of a share under rule 15(f), the rights attached to the share which were extinguished under rule 15(h) revive.
- (j) A written statement by a director or secretary of the company that a share in the company has been:
  - (1) duly forfeited under rule 15(b);
  - (2) duly sold, reissued or otherwise disposed of under rule 15(f); or
  - (3) duly sold under rule 17(c), rule 23(a) or rule 23(b),
 on a date stated in the statement is conclusive evidence of the facts stated as against all persons claiming to be entitled to the share, and of the right of the company or the directors to forfeit, sell, reissue or otherwise dispose of the share.

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## 19 Interest payable by member

- (a) For the purposes of rules 12(g)(1), 15(g)(2) and 16(b)(3), the rate of interest payable to the company is:
  - (1) if the directors have fixed a rate, the rate so fixed; or
  - (2) in any other case, a rate per annum 2% higher than the rate fixed under section 2 of the Penalty Interest Rates Act 1983 of Victoria.
- (b) Interest payable under rules 12(g)(1), 15(g)(2) and 16(b)(3) accrues and must be calculated daily and may be capitalised at the intervals the directors decide.

## Transferring and transmitting shares

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### 20 Transferring shares

- (a) Subject to this constitution, a member may transfer any of the member's shares by:
  - (1) a transfer made in accordance with any applicable Operating Rules; or
  - (2) a written transfer in any usual form or in any other form approved by the directors.
- (b) A transfer referred to in paragraph (a)(2) must be:
  - (1) signed by or on behalf of both the transferor and the transferee unless:
    - (A) the transfer relates only to fully paid shares and the directors have dispensed with signature by the transferee; or
    - (B) the transfer of the shares is effected by a document which is, or documents which together are, a sufficient transfer of those shares under the Act;
  - (2) if required by law to be stamped, duly stamped; and
  - (3) left for registration at the company's registered office, or at any other place the directors decide, with any certificate for the shares to which it relates or any other evidence the directors require to prove the transferor's title or right to the shares and to prove the transferee's right to be registered as the owner of the shares.
- (c) Subject to the powers vested in the directors under rules 21 and 22, where the company receives a transfer complying with paragraph (b), the company must register the transferee named in the transfer as the holder of the shares to which it relates.
- (d) Except as provided by any applicable Operating Rules, a transferor of shares remains the holder of the shares until the transfer is registered and the transferee's name is entered in the register of members as the holder of the shares.
- (e) The company must not charge a fee for registering a transfer of shares.
- (f) The company may retain a registered transfer for any period the directors decide.
- (g) The directors may do anything that is necessary or desirable for the company to participate in any computerised, electronic or other system for facilitating the transfer of shares or operation of the company's registers that may be owned, operated or sponsored by the Exchange or a related body corporate of the Exchange.
- (h) The directors may, to the extent the law permits, waive any of the requirements of this rule 20 and prescribe alternative requirements instead, whether to give effect to paragraph (g) or for another purpose.

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### 21 Power to decline to register transfers

- (a) The directors may decline to register, or prevent registration of, a transfer of shares where:

- (1) the transfer is not in registrable form; or
  - (2) the company is permitted or required to do so under the Listing Rules or, except for transfers made in accordance with any applicable Operating Rules, under the terms of issue of the shares, and must decline to register a transfer of shares where the provisions of rule 21(c) are not complied with.
- (b) If the directors decline to register a transfer, the company must give the transferee, and any stockbroker by whom the transfer was lodged for registration, notice of the refusal and the reason for it under the provisions of the Listing Rules. But failure to do so will not invalidate the decision of the directors to decline to register the transfer.
- (c) A transfer of shares will only be accepted as a proper transfer in registrable form if, in addition to the requirements of rule 20, the transfer relates to, or is accompanied by, a transfer of the securities to which the share is Stapled in favour of the same transferee.
- (d) A transfer of a share which is not accompanied by a transfer of the securities to which the share is Stapled will be taken to authorise the company as agent for the transferor to effect a transfer of the securities to which the share is Stapled to the same transferee.
- (e) The directors may delegate their authority under this rule to any person.

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## **22 Power to close register of members**

The directors may close the register of members or part of that register at any times and for any periods permitted by any applicable Operating Rules that they decide.

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## **23 Selling non-marketable parcels**

- (a) The directors may cause the company to sell Stapled Securities which constitute less than a marketable parcel by complying with certain procedures as follows:
- (1) The directors may send to a member who holds on the date of the notice less than a marketable parcel of Stapled Securities (the "holder") a notice which:
    - (A) explains the effect of this rule 23(a); and
    - (B) advises the holder that he or she may choose to be exempt from the provisions of this rule. A form of election for that purpose must be sent with the notice.
  - (2) If, before 5 pm Melbourne time on a date specified in the notice which is no earlier than 6 weeks after the notice is sent:
    - (A) the company has not received a notice from the member choosing to be exempt from the provisions of this rule 23(a); and
    - (B) the member has not increased his or her holding of Stapled Securities to a marketable parcel, the member is taken to have irrevocably appointed the company as his or her agent to do anything in sub-paragraph (3).
  - (3) The company may:

- (A) sell the Stapled Securities constituting less than a marketable parcel as soon as practicable at a price which the directors consider is the best price reasonably available for the Stapled Securities when they are sold; and
  - (B) deal with the proceeds of sale under rule 18.
- (4) The costs and expenses of any sale of shares under this rule 23(a) (including brokerage and stamp duty) are payable by the purchaser or, if the Act permits, by the company.
  - (5) A notice under sub-paragraph (1) may be given to a member only once in a 12 month period and may not be given during the offer period of a takeover bid.
  - (6) If a takeover bid for the company is announced after a notice is given but before agreement is entered into for the sale of Stapled Securities, this rule 23(a) ceases to operate for those Stapled Securities. However, despite subparagraph (5), a new notice under subparagraph (1) may be given after the offer period of the takeover bid closes.
  - (7) If the holding of a member becomes a marketable parcel after a notice is given but before agreement is entered into for the sale of Stapled Securities, this rule 23(a) ceases to operate for those Stapled Securities if the directors so decide.
  - (8) The directors may, before a sale is effected under this rule 23(a), revoke a notice given or suspend or terminate the operation of this rule either generally or in specific cases.
- (b) In addition to the powers of the directors under rule 23(a), the directors may cause the company to sell Stapled Securities which constitute less than a marketable parcel (without complying with the procedures set out in rule 23(a)) and may determine that a member's right to vote or receive dividends in respect of those Stapled Securities is removed or changed if the following provisions are observed:
- (1) a sale effected, or any removal of or change in voting or dividend rights, under this rule 23(b) only applies to Stapled Securities in a new holding created by the transfer of a parcel of Stapled Securities that was less than a marketable parcel at the time a transfer made in accordance with any applicable Operating Rules was initiated or a paper based transfer was lodged;
  - (2) the proceeds of any sale effected under this rule 23(b) (less the costs of the sale) must be sent to the member after the sale subject to rule 18(e); and
  - (3) any dividends that have been withheld under this rule 23(b) must be sent to the member after the sale subject to the former holder delivering to the company such proof of title to the Stapled Securities as the directors accept.

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## 24 Transmitting shares

- (a) Subject to paragraph (c), where a member dies, the only persons the company will recognise as having any title to the member's shares or any benefits accruing on those shares are:
  - (1) the legal personal representative of the deceased, where the deceased was a sole holder; and

- (2) the survivor, where the deceased was a joint holder.
- (b) Paragraph (a) does not release the estate of a deceased member from any liability on a share, whether that share was held by the deceased solely or jointly with other persons.
- (c) The directors may, if the transfer complies with this constitution, register a transfer of shares signed by a member before the member's death, even though the company has notice of the member's death.
- (d) A person who becomes entitled to a share because of a transmission event may, on producing any evidence the directors require to prove that person's entitlement to the share, choose:
  - (1) to be registered as the holder of the share by signing and giving the company a written notice stating that choice; or
  - (2) nominate some other person to be registered as the transferee of the share by executing or effecting in some other way a transfer of the share to that other person.
- (e) The provisions of this constitution concerning the right to transfer shares, and the registration of transfers of shares apply, so far as they can and with any necessary changes, to a notice or transfer under paragraph (d) as if the relevant transmission event had not occurred and the notice or transfer were a transfer executed or effected by the registered holder of the share.
- (f) For the purpose of this constitution, where 2 or more persons are jointly entitled to a share because of a transmission event they will, on being registered as the holders of the share, be taken to hold the share as joint tenants and rule 9 will apply to them.

## **General meetings**

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### **25 Calling general meetings**

- (a) A general meeting may only be called:
  - (1) by directors' resolution; or
  - (2) as otherwise permitted under the Act.
- (b) The directors may, by notice to the Exchange, postpone, cancel or change the place for a general meeting if they consider that the meeting has become unnecessary, or the meeting place would be unreasonable or impractical or a change is necessary in the interests of conducting the meeting efficiently, but:
  - (1) a meeting which is not called by directors' resolution; and
  - (2) a meeting which is called in accordance with a members' requisition under the Act, may not be postponed or cancelled without the prior written consent of the person or persons who called or requisitioned the meeting.

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### **26 Notice of general meetings**

- (a) Notice of a general meeting must be given to each person who is at the time of giving the notice a member, director or auditor of the company or entitled to a share because of a transmission event and who has satisfied the directors of his or her right to be registered as the holder of, or to transfer, the shares.

- (b) The content of a notice of a general meeting called by the directors is to be decided by the directors, but it must state the general nature of the business to be transacted at the meeting and any other matters required by the Act.
- (c) Unless the Act provides otherwise:
  - (1) no business may be transacted at a general meeting unless the general nature of the business is stated in the notice calling the meeting; and
  - (2) except with the approval of the directors or the chairperson, no person may move any amendment to a proposed resolution the terms of which are set out in the notice calling the meeting or to a document which relates to such a resolution and a copy of which has been made available to members to inspect or obtain.
- (d) A person may waive notice of any general meeting by written notice to the company.
- (e) Failure of a member to receive a notice of a general meeting or a proxy form, or failure to give notice of a general meeting or a proxy form to any person entitled to receive notice of a general meeting, does not invalidate any act or thing done or resolution passed at the general meeting if:
  - (1) the failure to receive or give the notice occurred by accident or error; or
  - (2) before or after the meeting, the person has given or gives the company written notice of the person's agreement to that act, thing or resolution.
- (f) A person's attendance at a general meeting:
  - (1) waives any objection that person may have to a failure to give notice, or the giving of a defective notice, of the meeting unless the person at the beginning of the meeting objects to the holding of the meeting; and
  - (2) waives any objection that person may have to the consideration of a particular matter at the meeting which is not within the business referred to in the notice of the meeting, unless the person objects to considering the matter when it is presented.

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## **27 Admission to general meetings**

- (a) The chairperson of a general meeting may take any action he or she considers appropriate for the safety of persons attending the meeting and the orderly conduct of the meeting and may refuse admission to, or require to leave and remain out of, the meeting any person:
  - (1) in possession of a pictorial-recording or sound-recording device;
  - (2) in possession of a placard or banner;
  - (3) in possession of an article considered by the chairperson to be dangerous, offensive or liable to cause disruption;
  - (4) who refuses to produce or to permit examination of any article, or the contents of any article, in the person's possession;
  - (5) who behaves or threatens to behave in a dangerous, offensive or disruptive way; or
  - (6) who is not entitled to receive notice of the meeting.

The chairperson may delegate the powers conferred by this rule to any person as he or she thinks fit.

- (b) A person, whether a member or not, requested by the directors or the chairperson to attend a general meeting is entitled to be present and, at the request of the chairperson, to speak at the meeting.
- (c) If the person entitled to act as chairperson of a general meeting considers that there is not enough room for the number of members who wish to attend the meeting, he or she may arrange for any person whom he or she considers cannot be seated in the main meeting room, where the chairperson will be, to observe or attend the general meeting in a separate room. Even if the members present in the separate room are not able to participate in the conduct of the meeting, the meeting will nevertheless be treated as validly held in the main room.

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## **28 Quorum at general meetings**

- (a) No business may be transacted at any general meeting, except the election of a chairperson and the adjournment of the meeting, unless a quorum of members is present when the meeting proceeds to business.
- (b) A quorum is 5 or more members present at the meeting and entitled to vote on a resolution at the meeting.
- (c) If a quorum is not present within 30 minutes after the time appointed for the general meeting:
  - (1) where the meeting was called on the requisition of members, the meeting must be dissolved; or
  - (2) in any other case:
    - (A) the meeting stands adjourned to the day, and at the time and place, the directors present decide or, if they do not make a decision, to the same day in the next week at the same time and place; and
    - (B) if, at the adjourned meeting, a quorum is not present within 30 minutes after the time appointed for the meeting, the meeting must be dissolved.

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## **29 Chairperson of general meetings**

- (a) The chairperson of directors or, in the absence of the chairperson of directors, the deputy chairperson of directors is entitled, if present within 15 minutes after the time appointed for the meeting and willing to act, to preside as chairperson at each general meeting.
- (b) The directors present may choose one of their number to preside as chairperson if, at a general meeting:
  - (1) there is no chairperson or deputy chairperson of directors;
  - (2) the chairperson or deputy chairperson of directors is not present within 15 minutes after the time appointed for the meeting; or
  - (3) the chairperson or deputy chairperson of directors is present within that time but is not willing to act as chairperson of the meeting.
- (c) If the directors do not choose a chairperson under paragraph (b), the members present must elect as chairperson of the meeting:

- (1) another director who is present and willing to act; or
  - (2) if no other director willing to act is present at the meeting, a member who is present and willing to act.
- (d) A chairperson of a general meeting may, for any item of business or discrete part of the meeting, vacate the chair in favour of another person nominated by him or her.

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## 30 Conduct at general meetings

- (a) Subject to the provisions of the Act, the chairperson of a general meeting is responsible for the general conduct of the meeting and for the procedures to be adopted at the meeting and may adopt any procedures which are in his or her opinion necessary or desirable for:
- (1) proper and orderly debate or discussion, including imposing a limit on the time that a person present may speak on each motion or other item of business; and
  - (2) the proper and orderly casting or recording of votes at the general meeting, whether on a show of hands or on a poll, including the appointment of scrutineers.
- (b) The chairperson of a general meeting may at any time he or she considers it necessary or desirable for the proper and orderly conduct of the meeting:
- (1) terminate debate or discussion on any business, question, motion or resolution being considered by the meeting and require the business, question, motion or resolution to be put to a vote of the members present; or
  - (2) allow debate or discussion on any business, question, motion or resolution being considered by the meeting to continue.
- (c) A decision by a chairperson under paragraph (a) or (b) is final.
- (d) The person entitled to act as chairperson of a general meeting may postpone the meeting before it has started, whether or not a quorum is present, if, at the time and place appointed for the meeting, he or she considers that:
- (1) there is not enough room for the number of members who wish to attend the meeting; or
  - (2) a postponement is necessary in light of the behaviour of persons present or for any other reason so that the business of the meeting can properly be carried out.
- (e) A postponement under paragraph (d) will be to another time, which may be on the same day as the meeting, and may be to another place (and the new time and place will be taken to be the time and place for the meeting as if specified in the notice which called the meeting originally).
- (f) The chairperson of a general meeting may at any time during the course of the meeting:
- (1) adjourn from time to time and place to place the meeting or any business, motion, question or resolution being considered or remaining to be considered by the meeting or any debate or discussion;
  - (2) adjourn or defer any business, motion, question, resolution, debate or discussion either to a later time at the same meeting or to an adjourned meeting; and



- (3) for the purpose of allowing any poll to be taken or determined, suspend the proceedings of the meeting for such period or periods as he or she decides without effecting an adjournment. No business may be transacted and no discussion may take place during any suspension of proceedings unless the chairperson otherwise allows.
- (g) It is in the chairperson's sole discretion whether to seek the approval of the members present to a postponement or adjournment under paragraph (d) or (f).
- (h) The chairperson's rights under paragraphs (d) or (f) are exclusive and, unless the chairperson requires otherwise, no vote may be taken or demanded by the members present concerning any postponement or adjournment.
- (i) Only unfinished business may be transacted at a meeting resumed after an adjournment.
- (j) Where a meeting is postponed or adjourned under this rule 30, notice of the postponed or adjourned meeting must be given to the Exchange, but, except as provided by paragraph (k), need not be given to any other person.
- (k) Where a meeting is postponed or adjourned for 30 days or more, notice of the postponed or adjourned meeting must be given as in the case of the original meeting.
- (l) Where a meeting is postponed or adjourned, the directors may, by notice to the Exchange, postpone, cancel or change the place of the postponed or adjourned meeting.
- (m) If a separate meeting place is linked to the main place of a general meeting by an instantaneous audio-visual communication device which, by itself or in conjunction with other arrangements:
  - (1) gives the general body of members in the separate meeting place a reasonable opportunity to participate in proceedings in the main place;
  - (2) enables the chairperson to be aware of proceedings in the other place; and
  - (3) enables the members in the separate meeting place to vote on a show of hands or on a poll,
 a member present at the separate meeting place is taken to be present at the general meeting and entitled to exercise all rights as if he or she was present at the main place.
- (n) Nothing in this rule 30 or in rule 27 is to be taken to limit the powers conferred on the chairperson by law.

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## 31 Decisions at general meetings

- (a) Except where a resolution requires a special majority, questions arising at a general meeting must be decided by a majority of votes cast by the members present at the meeting. A decision made in this way is for all purposes a decision of the members.
- (b) If the votes are equal on a proposed resolution, the chairperson of the meeting has a casting vote, in addition to his or her deliberative vote.
- (c) A resolution put to the vote of a general meeting must be decided on a show of hands unless a poll is demanded:
  - (1) before the show of hands is held;
  - (2) before the result of the show of hands is declared; or

- (3) immediately after the result of the show of hands is declared.
- (d) A poll may be demanded by:
  - (1) the chairperson of the meeting;
  - (2) at least 5 members entitled to vote on the resolution; or
  - (3) members with at least 5% of the votes that may be cast on the resolution on a poll.
- (e) A demand for a poll does not prevent a general meeting continuing to transact any business except the question on which the poll is demanded.
- (f) Unless a poll is duly demanded, a declaration by the chairperson of a general meeting that a resolution has on a show of hands been carried or carried unanimously, or carried by a particular majority, or lost, and an entry to that effect in the book containing the minutes of the proceedings of the company, is conclusive evidence of the fact without proof of the number or proportion of the votes recorded for or against the resolution.
- (g) If a poll is duly demanded at a general meeting, it must be taken in a way and either at once or after an interval or adjournment or otherwise as the chairperson of the meeting directs. The result of the poll as declared by the chairperson is the resolution of the meeting at which the poll was demanded.
- (h) A poll cannot be demanded at a general meeting on the election of a chairperson of the meeting.
- (i) The demand for a poll may be withdrawn.

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## 32 Voting rights

- (a) Subject to this constitution and to any rights or restrictions attached to any shares or class of shares, at a general meeting:
  - (1) on a show of hands, every member present has one vote; and
  - (2) on a poll, every member present has one vote for each share held as at the record time by the member and in respect of which the member is entitled to vote, except for partly paid shares, each of which confers on a poll only the fraction of one vote which the amount paid (not credited) on the share bears to the total amounts paid and payable (excluding amounts credited) on the share. An amount paid in advance of a call will be disregarded for this purpose.
- (b) Subject to the Act, if a person present at a general meeting represents personally or by proxy, attorney or representative more than one member, on a show of hands the person is entitled to one vote only, even though he or she represents more than one member.
- (c) A joint holder may vote at a meeting either personally or by proxy, attorney or representative as if that person was the sole holder. If more than one joint holder tenders a vote in respect of the relevant shares, the vote of the holder named first in the register who tenders a vote, whether in person or by proxy, attorney or representative, must be accepted to the exclusion of the votes of the other joint holders.
- (d) A person entitled to a share because of a transmission event may vote at a general meeting in respect of those shares in the same way as if that person were the registered holder of those shares if, at least 48 hours before the meeting, the directors have:

- (1) admitted that person's right to vote at that meeting in respect of those shares; or
- (2) been satisfied of that person's right to be registered as the holder of, or to transfer, those shares.

Any vote duly tendered by that person must be accepted and the vote of the registered holder of those shares must not be counted.

- (e) Where a member holds a share on which a call or other amount payable to the company has not been duly paid:
  - (1) that member is only entitled to be present at a general meeting and vote if that member holds, as at the relevant record time, other shares on which no money is then due and payable; and
  - (2) on a poll, that member is not entitled to vote in respect of those shares but may vote in respect of any shares that member holds, as at the record time, on which no money is then due and payable.
- (f) A member is not entitled to vote on a resolution if, under the Act or the Listing Rules, the notice which called the meeting specified that:
  - (1) the member must not vote or must abstain from voting on the resolution; or
  - (2) a vote on the resolution by the member must be disregarded for any purposes.

If the member or a person acting as proxy, attorney or representative of the member does tender a vote on that resolution, his or her vote must not be counted.
- (g) An objection to the validity of a vote tendered at a general meeting must be:
  - (1) raised before or immediately after the result of the motion is declared; and
  - (2) referred to the chairperson of the meeting, whose decision is final.
- (h) A vote tendered, but not disallowed by the chairperson of a meeting under paragraph (g), is valid for all purposes, even if it would otherwise not have been valid.
- (i) The chairperson may decide any difficulty or dispute which arises as to the number of votes which may be cast by or on behalf of any member and the decision of the chairperson is final.

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### **33 Representation at general meetings**

- (a) Subject to this constitution, each member entitled to vote at a general meeting may vote:
  - (1) in person or, where the member is a body corporate, by representative;
  - (2) by not more than 2 proxies; or
  - (3) by not more than 1 attorney.
- (b) A proxy, attorney or representative may, but need not, be a member of the company.
- (c) An instrument appointing a proxy is valid if it is in accordance with the Act or in any form approved by the directors.

- (d) For the purposes of rule 33(c) a proxy appointment received at an electronic address specified in the notice of a general meeting for the receipt of proxy appointments is taken to have been signed or executed if the appointment:
- (1) includes or is accompanied by a personal identification code allocated by the company to the member making the appointment; or
  - (2) has been authorised by the member in another manner approved by the directors and specified in or with the notice of meeting.
- (e) Unless the instrument or resolution appointing him or her provides differently, the appointment of a proxy, attorney or representative is taken to give the relevant person the same rights to speak, demand a poll, join in demanding a poll or act generally at the meeting as the member would have had if he or she was present.
- (f) A proxy form issued by the company must allow for the insertion of the name of the person to be primarily appointed as proxy and may provide that, in circumstances and on conditions specified in the form that are not inconsistent with this constitution, the chairperson of the relevant meeting (or another person specified in the form) is appointed as proxy.
- (g) An instrument appointing a proxy or attorney or revoking or changing the appointment (including changing the person appointed or any voting instruction) is not effective in relation to a meeting or adjourned meeting or in relation to a poll taken subsequently to the date of a meeting or adjourned meeting unless it, and the original (or a certified copy) of the power of attorney or any other instrument under which it is signed or executed, are received by the company at least 48 hours (or, in the case of an adjournment or postponement of a meeting, including an adjourned meeting, any lesser time that the directors or chairperson of the meeting decides) before the time for holding the meeting or adjourned meeting or taking the poll, as applicable.
- (h) An instrument is received by the company under paragraph (g) when it is received in accordance with the Act and, to the extent permitted by the Act, if the instrument is produced or the transmission of the instrument is otherwise verified to the company in the way specified in the notice of meeting.
- (i) The appointment of a proxy or attorney is not revoked by the appointor attending and taking part in the general meeting but if the appointor votes on a resolution, the person acting as proxy or attorney for the appointor is not entitled to vote, and must not vote, as the appointor's proxy or attorney on the resolution.
- (j) Where, otherwise than in accordance with paragraph (f), a member appoints 2 proxies to vote at the same general meeting:
- (1) subject to sub-paragraph (2), the appointment is of no effect and a proxy may not vote unless each proxy is appointed to represent a specified proportion or number of the member's votes;
  - (2) if the Act precludes the company from treating as invalid an appointment of 2 proxies which fails to specify the proportion or number of votes that each may exercise, each person appointed may exercise half the member's votes;
  - (3) on a show of hands, a proxy may not vote if more than one proxy attends; and
  - (4) on a poll, each proxy may only exercise votes in respect of those shares or voting rights the proxy represents.
- (k) Unless written notice of the matter has been received at the company's registered office (or at another place specified for lodging an appointment of a proxy for the meeting) at least 48 hours before the time for holding the meeting,

adjourned meeting or poll at which a proxy or attorney votes, a vote cast by the proxy or attorney is valid even if, before the vote is cast:

- (1) a transmission event occurs to the member; or
  - (2) the member revokes the appointment of the proxy or attorney or revokes the authority under which a third party appointed the proxy or attorney.
- (l) Where authority is given to a proxy, attorney or representative concerning a meeting to be held on or before a specified date or at a specified place and that meeting is postponed to a later date or the meeting place is changed, the authority is taken to include authority to act at the re-scheduled meeting unless the member granting the authority gives the company notice to the contrary under paragraph (g).
- (m) The chairperson of a meeting may:
- (1) permit a person claiming to be a representative to exercise the powers of a representative, even if the person is unable to establish to the chairperson's satisfaction that he or she has been validly appointed; or
  - (2) permit the person to exercise those powers on the condition that, if required by the company, he or she produce evidence of the appointment within the time set by the chairperson.
- (n) The chairperson of a meeting may require a person acting as a proxy, attorney or representative to establish to the chairperson's satisfaction that the person is the person duly appointed to act. If the person fails to satisfy the requirement, the chairperson may exclude the person from attending or voting at the meeting.
- (o) The chairperson may delegate his or her powers under paragraph (m) and (n) to any person.

## Directors

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### 34 Number of directors

The minimum number of directors is 3. The maximum number of directors is to be fixed by the directors, but may not be more than 12 unless the company in general meeting resolves otherwise. The directors must not at any time determine a maximum which is less than the number of directors in office at the time the determination takes effect.

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### 35 Appointing and retirement of directors

- (a) The directors may appoint a person as a director, either in addition to the existing directors or to fill a casual vacancy, but so that the total number of directors does not exceed the maximum number fixed under this constitution.
- (b) A director appointed under paragraph (a), who is not a managing director, holds office only until the next annual general meeting following his or her appointment.
- (c) A director must not hold office (without re-election) past the third annual general meeting following the director's appointment or 3 years, whichever is longer. Unless re-elected, a director due to retire under this paragraph (c), paragraph (b) or paragraph (e) at a particular meeting retains office until the conclusion of the meeting.

- (d) Rules 35(b), (c) and (e) do not apply to the managing director except that if there is more than one managing director, only one of them, nominated by the directors, is entitled not to be subject to vacation of office under paragraphs (b), (c) and (e).
- (e) Whilst the company is listed, at least one director must retire from office at each annual general meeting unless there has been an election of directors in that year. The director to retire is the director who wishes to retire and not offer himself or herself for re-election and, so far as is necessary to obtain the retirement, the director who has been longest in office since the date of his or her last election or appointment. As between directors who were last elected or appointed on the same date, the director to retire must, unless they agree among themselves, be decided by lot.
- (f) The company may by resolution at an annual general meeting fill an office vacated by a director under paragraphs (b), (c) or (e) by electing or re-electing an eligible person to that office.
- (g) A person is eligible for election to the office of a director at a general meeting only if:
  - (1) the person is in office as a director immediately before that meeting;
  - (2) the person has been nominated by the directors for election at that meeting;
  - (3) where the person is a member, he or she has, at least 45 business days and, in the case of a general meeting the directors have been duly requested by members under the Act to call, at least 30 business days (or, in each case, such longer period as may be permitted for this purpose under the Listing Rules) but, in each case, no more than 90 business days before the meeting, given the company a notice signed by him or her stating his or her desire to be a candidate for election at that meeting; or
  - (4) where the person is not a member, a member intending to nominate him or her for election at that meeting has, at least 45 business days and, in the case of a general meeting the directors have been duly requested by members under the Act to call, at least 30 business days (or, in each case, such longer period as may be permitted for this purpose under the Listing Rules) but, in each case, no more than 90 business days before the meeting, given the company a notice signed by the member stating the member's intention to nominate the person for election, and a notice signed by the person and stating his or her consent to the nomination.
- (h) A partner, employer or employee of an auditor of the company may not be appointed or elected as a director.

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## 36 Vacating office

In addition to the circumstances prescribed by the Act and this constitution, the office of a director becomes vacant if the director:

- (a) becomes of unsound mind or a person who is, or whose estate is, liable to be dealt with in any way under the law relating to mental health;
- (b) fails to attend meetings of the directors for more than 3 consecutive months without leave of absence from the directors and a majority of the other directors have resolved that his or her office is vacated; or
- (c) resigns by written notice to the company.

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## 37 Remuneration

- (a) Each director is entitled to such remuneration from the company for his or her services as a director as the directors decide, but the total amount provided to all directors for their services as directors in any year, excluding any amounts paid under paragraphs (e), (f), (g), (h) or (i) and under rule 70 (subject to any limitations in these provisions), must not exceed in aggregate the amount fixed by the company in general meeting. In calculating the total amount provided in any year, no regard will be had to:
- (1) any amount payable by the company or any related body corporate to a superannuation, retirement or pension fund for a director so that a company or a related body corporate is not required to pay a superannuation guarantee charge or similar statutory charge; and
  - (2) any insurance premium paid or agreed to be paid under rule 69.
- (b) Remuneration under paragraph (a) will be provided in such manner (including by way of non cash benefit, such as, but not limited to, a contribution to a superannuation fund) that the directors decide.
- (c) The remuneration is taken to accrue from day to day.
- (d) The remuneration of a director (who is not a managing director or executive director) must not include a commission on, or percentage of, profits or operating revenue.
- (e) The directors are also entitled to be paid all travelling and other expenses they properly incur concerning the company's affairs, including attending and returning from general meetings of the company or meetings of the directors or of committees of the directors.
- (f) If a director, with the concurrence of the directors, performs extra services or makes any special exertions for the benefit of the company, the directors may cause that director to be paid out of the funds of the company such special and additional remuneration as the directors decide is appropriate having regard to the value to the company of the extra services or special exertions.
- (g) If a director is also an officer of the company or of a related body corporate in a capacity other than director, any remuneration that director may receive for acting as that officer may be either in addition to or instead of that director's remuneration under paragraph (a).
- (h) The directors may:
- (1) at any time after a director dies or ceases to hold office as a director for any other reason, pay to the director or a legal personal representative, spouse, relative or dependant of the director, in addition to the remuneration of that director under paragraph (a), a pension or lump sum payment for past services rendered by that director; and
  - (2) cause the company to enter into a contract with the director or a legal personal representative, spouse, relative or dependant of the director to provide for or give effect to that payment.
- (i) The directors may establish, maintain and support or aid the establishment, maintenance or support of funds and trusts calculated to benefit directors or former directors, employees or ex-employees of the company or the dependants of those persons and grant pensions and allowances to those persons or their dependants (or both) either by periodic payment or lump sum.
- (j) A benefit under paragraph (g) or (h) may exceed any limit under the Act if the necessary pre-conditions under the Act, such as approval in general meeting, are satisfied.

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## **38 Share qualification**

- (a) A director is not required to hold any shares in the company as a qualification.
- (b) A director is entitled to attend and speak at general meetings and at meetings of the holders of a class of shares, even if he or she is not a member or a holder of shares in the relevant class.

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## **39 Disclosing directors' interests**

- (a) The directors may make regulations requiring disclosure of interests that a director, and any person deemed by the directors to be related to the director, may have in any matter that relates to the affairs of the company or a related body corporate or in any other matter. The extent to which, and the conditions on which, disclosure is required will be determined by the directors. Any regulations made under this paragraph will bind all directors.
- (b) No act, transaction, agreement, instrument, resolution or other thing is invalid or voidable only because a person fails to comply with any requirement for disclosure under the Act or with any regulation made under paragraph (a).
- (c) The preceding provisions of this rule are in addition to any obligation imposed by the Act on directors of a public company to disclose their interests and offices to the company or to the other directors.

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## **40 Directors may contract with the company and hold other offices**

- (a) A director is not disqualified from contracting or entering into an arrangement with the company as vendor, purchaser or in another capacity, merely because the director holds office as a director or because of the fiduciary obligations arising from that office.
- (b) A contract or arrangement entered into by or on behalf of the company in which a director is in any way interested is not invalid, avoided or rendered voidable merely because the director holds office as a director or because of the fiduciary obligations arising from that office.
- (c) A director who is interested in any arrangement involving the company is not liable to account to the company for any profit realised by or under the arrangement merely because the director holds office as a director or because of the fiduciary obligations arising from that office.
- (d) A director may hold any other office or place of profit (except auditor) in the company or any related body corporate in conjunction with his or her directorship and may be appointed to that office or place on the terms as to remuneration, tenure of office and otherwise the directors decide.
- (e) A director may be or become a director or other officer of, or interested in, any related body corporate or any other body corporate promoted by the company or in which the company may be interested as a shareholder or in any other way, and need not account to the company for any remuneration or other benefits the director receives as a director or officer of, or from having an interest in, that body corporate.
- (f) A director who has an interest in a matter that is being considered at a meeting of directors may, despite that interest, vote, be present and be counted in a quorum at the meeting, unless that is prohibited by the Act. No act, transaction,



agreement, instrument, resolution or other thing is invalid or voidable only because a director fails to comply with that prohibition.

- (g) The directors may exercise the voting rights given by shares in any corporation held or owned by the company in any way in all respects the directors decide. This includes voting for any resolution appointing a director as a director of that corporation or voting for the payment of remuneration to the directors of that corporation. A director may, if the law permits, vote for the exercise of those voting rights even though he or she is, or may be about to be appointed, a director of that other corporation and, in that capacity, interested in the exercise of those voting rights.
- (h) A director who is interested in any contract or arrangement may despite that interest witness the fixing of the seal to any document evidencing or otherwise connected with that contract or arrangement.

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## 41 Powers and duties of directors

- (a) The management and control of the company's business and affairs are vested in the directors, who may exercise all powers and do all things that are within the company's power and are not expressly required by the Act or this constitution to be exercised by the company in general meeting.
- (b) The directors may exercise all the powers of the company:
  - (1) to borrow or raise money in any other way;
  - (2) to charge any of the company's property or business or any of its uncalled capital; and
  - (3) to issue debentures or give any other security for a debt, liability or obligation of the company or of any other person.
- (c) Debentures or other securities may be issued on the terms and at prices decided by the directors, including bearing interest or not, with rights to subscribe for, or exchange into, shares or other securities in the company or a related body corporate or with special privileges as to redemption, participating in share issues, attending and voting at general meetings and appointing directors.
- (d) The directors may decide how cheques, documents, promissory notes, banker's drafts, bills of exchange or other negotiable instruments must be signed, drawn, accepted, endorsed or otherwise executed, as applicable, by or on behalf of the company.
- (e) The directors may:
  - (1) appoint or employ any person (including a person identified only as one of a fluctuating body or class of persons) as an officer, agent or attorney of the company for the purposes and with the powers, discretions and duties (including powers, discretions and duties vested in or exercisable by the directors), for any period and on any conditions they decide;
  - (2) authorise an officer, agent or attorney to delegate any of the powers, discretions and duties vested in the officer, agent or attorney; and
  - (3) without prejudice to any rights or obligations under any agreement entered into with the relevant person or under any law, remove or dismiss any officer, agent or attorney of the company at any time, with or without cause.

- (f) A power of attorney may contain any provisions for the protection and convenience of the attorney or persons dealing with the attorney that the directors decide.
- (g) The directors may pay out of the company's funds all expenses of the promotion, formation and registration of the company and the vesting in it of the assets acquired by it.
- (h) All documents which of legal necessity need not be under seal and which the company is capable in law of entering into, bind the company if signed by a director or by a secretary by order of or with the prior or subsequent approval of the directors.
- (i) A purchaser or other person dealing with the company in good faith may rely on a signature purporting to be that of a director or a secretary as conclusive evidence that the document has been properly signed under paragraph (h).
- (j) Nothing in this rule 41 limits the general nature of paragraph (a).

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## **42 Proceedings of directors**

- (a) The directors may meet together to attend to business and adjourn and regulate their meetings as they decide.
- (b) The contemporaneous linking together by telephone or other method of audio or audio visual communication of a sufficient number of the directors to constitute a quorum, constitutes a meeting of the directors. All the provisions in this constitution relating to meetings of the directors apply, as far as they can and with any necessary changes, to meetings of the directors by telephone or audio or audio visual communication. The meeting is to be taken to be held at the place where the chairperson of the meeting is or at such other place the chairperson decides on, as long as at least one of the directors involved was at that place for the duration of the meeting.
- (c) A director taking part in a meeting by telephone or audio or audio visual communication is to be taken to be present in person at the meeting.
- (d) If, before or during the meeting, any technical difficulty occurs whereby one or more directors cease to participate, the chairperson may adjourn the meeting until the difficulty is remedied or may, where a quorum of directors remains present, continue with the meeting.

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## **43 Calling meetings of directors**

- (a) A director may, whenever he or she thinks fit, call a meeting of the directors.
- (b) A secretary must, on the requisition of a director, call a meeting of the directors.

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## **44 Notice of meetings of directors**

- (a) Subject to this constitution, notice of a meeting of directors must be given to each person who is, at the time the notice is given, a director, except a director on leave of absence approved by the directors. The period of notice given to each person must be fair and reasonable.
- (b) A notice of a meeting of directors may be given in person or by post, telex, facsimile, telephone or other method of written, audio, audio visual or electronic communication.

- (c) A director may waive notice of a meeting of directors by giving the company notice to that effect in person or by post, telex, facsimile, telephone or other method of written, audio, audio visual or electronic communication.
- (d) Failure to give notice to or failure to receive notice by a person entitled to receive notice of a meeting of directors does not invalidate any act or thing done or resolution passed at the meeting if:
  - (1) the failure occurred by accident or error; or
  - (2) the person attended the meeting or the person waived notice of the meeting (whether before or after the meeting).
- (e) A person who attends a meeting of directors waives any objection that person may have to a failure to give notice of the meeting.

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## **45 Quorum at meetings of directors**

- (a) No business may be transacted at a meeting of directors unless a quorum of directors is present at the time the business is dealt with.
- (b) Until the directors decide differently, 2 directors constitute a quorum.
- (c) If there is a vacancy in the office of a director, the remaining directors may act. But, if their number is not sufficient to constitute a quorum, they may act only in an emergency or to increase the number of directors to a number sufficient to constitute a quorum or to call a general meeting of the company.

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## **46 Chairperson and deputy chairperson of directors**

- (a) The directors may elect a director to the office of chairperson of directors and may elect one or more directors to the office of deputy chairperson of directors. The directors may decide the period for which those offices will be held.
- (b) The office of chairperson of directors or deputy chairperson of directors may, if the directors so resolve, be treated as an extra service or special exertion performed by the director holding that office for the purposes of rule 37(f).
- (c) The chairperson of directors is entitled (if present within 10 minutes after the time appointed for the meeting and willing to act) to preside as chairperson at each meeting of directors.
- (d) If at a meeting of directors:
  - (1) there is no chairperson of directors;
  - (2) the chairperson of directors is not present within 10 minutes after the time appointed for holding the meeting; or
  - (3) the chairperson of directors is present within that time but is not willing or declines to act as chairperson of the meeting or of part of the meeting, the deputy chairperson (if any), if then present and willing to act, is entitled to be chairperson of the meeting or, if he or she is not then present or is unwilling to act, the directors present must elect one of themselves to chair the meeting or part of it.

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## **47 Authority and decisions of directors**

- (a) A meeting of directors at which a quorum is present may exercise all the authorities, powers and discretions vested in or exercisable by the directors generally or under this constitution.
- (b) Questions arising at a meeting of directors must be decided by a majority of votes cast by the directors present and entitled to vote on the matter. The decision is for all purposes a decision of the directors.
- (c) Subject to paragraph (d), if the votes are equal on a proposed resolution, the chairperson of the meeting has a casting vote, in addition to his or her deliberative vote.
- (d) Where only 2 directors are present or entitled to vote at a meeting of directors and the votes are equal on a proposed resolution:
  - (1) the chairperson of the meeting does not have a second or casting vote; and
  - (2) the proposed resolution is to be taken to have been lost.

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## **48 Circular resolutions**

- (a) A written resolution signed or consented to by all the directors (being directors who would at a meeting duly called constitute a quorum, but excluding any director on leave of absence approved by the directors or who, at a meeting of directors, would be prohibited by the Act from voting on the resolution) is as valid as if it had been passed at a meeting of directors duly called. A director may consent to a resolution by:
  - (1) signing the document containing the resolution (or a copy of that document);
  - (2) giving to the company at its registered office a written notice (including by facsimile or other electronic transmission) addressed to the secretary or to the chairperson of directors signifying assent to the resolution and either setting out its terms or otherwise clearly identifying them; or
  - (3) telephoning the secretary or the chairperson of directors and signifying assent to the resolution and clearly identifying its terms.
- (b) Where a director consents to a written resolution otherwise than by signing a document containing the resolution (or a copy of such document), the director must by way of confirmation sign the document at the next meeting of the directors attended by the director, but failure to do so does not invalidate the act, matter, thing or resolution to which the document relates.

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## **49 Alternate directors**

- (a) A director may, with the approval of a majority of his or her co-directors, appoint a person to be the director's alternate director for such period as the director decides.
- (b) An alternate director may, but need not, be a member or a director of the company.
- (c) One person may act as alternate director to more than one director.

- (d) An alternate director is entitled to exercise all powers (except the power to appoint an alternate director) and perform all duties of a director, insofar as the director by whom he or she was appointed had not exercised or performed them.
- (e) An alternate director is entitled, if the appointor does not attend a meeting of directors, to attend and vote in place of and on behalf of the appointor.
- (f) An alternate director is entitled to a separate vote for each director the alternate director represents in addition to any vote the alternate director may have as a director in his or her own right.
- (g) An alternate director, whilst acting as a director, is responsible to the company for his or her own acts and defaults and is not to be taken to be the agent of the director by whom he or she was appointed.
- (h) The office of an alternate director is vacated if and when the appointor vacates office as a director.
- (i) The appointment of an alternate director may be terminated or suspended at any time by the appointor or by a majority of the other directors.
- (j) An appointment, or the termination or suspension of an appointment of an alternate director must be in writing signed and takes effect only when the company has received notice in writing of the appointment, termination or suspension.
- (k) An alternate director is not to be taken into account in determining the minimum or maximum number of directors allowed or the rotation of directors under this constitution.
- (l) An alternate director is to be counted for the purpose of determining whether a quorum is present at a meeting of directors attended by the alternate director at which the alternate director is entitled to vote.
- (m) An alternate director is not entitled to receive any remuneration as a director from the company otherwise than out of the remuneration of the director appointing the alternate director but is entitled to travelling, hotel and other expenses reasonably incurred for the purpose of attending any meeting of directors at which the appointer is not present and at which the alternate director is entitled to vote.

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## **50 Committees of directors**

- (a) The directors may delegate any of their powers to committees comprising those directors they decide.
- (b) A committee to which any powers have been delegated must exercise the powers delegated in accordance with any directions of the directors.
- (c) The provisions of this constitution applying to meetings and resolutions of directors apply, so far as they can and with any necessary changes, to meetings and resolutions of a committee of directors, except to the extent they are contrary to any direction given under paragraph (b).
- (d) Membership of a committee of directors may, if the directors so decide, be treated as an extra service or special exertion performed by the members for the purposes of rule 37(f).

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## **51 Validity of acts**

An act done by a meeting of directors, a committee of directors or a person acting as a director is not invalidated by:

- (a) a defect in the appointment of a person as a director, a member of a committee or to act as a director; or
- (b) a person so appointed being disqualified, having vacated office or not being entitled to vote, if that circumstance was not known by the directors, committee or person when the act was done.

## **Executive officers**

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## **52 Managing director and executive director**

- (a) The directors may appoint a managing director, deputy managing director or other executive director who must be a director or who, if not already a director, must be appointed a director within 2 months after his or her appointment.
- (b) A managing director's, deputy managing director's or other executive director's appointment automatically terminates if he or she does not become a director within 2 months of his or her appointment or, unless the directors decide differently, at any time ceases to be a director.
- (c) A managing director, deputy managing director or other executive director may be referred to by any title the directors decide on.

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## **53 Secretary**

- (a) The directors must appoint at least one secretary and may appoint additional secretaries.
- (b) The directors may appoint one or more assistant secretaries.

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## **54 Provisions applying to executive officers**

- (a) The appointment of a managing director, deputy managing director, executive director or secretary (each in this rule an executive officer) may be for the period, at the remuneration and on the conditions the directors decide.
- (b) The remuneration payable by the company to a managing director or an executive director must not include a commission on, or percentage of, operating revenue.
- (c) The directors may:
  - (1) delegate to or give an executive officer any powers, discretions and duties they decide;
  - (2) withdraw, suspend or vary any of the powers, discretions and duties given to an executive officer; and
  - (3) authorise the executive officer to delegate any of the powers, discretions and duties given to the executive officer.

- (d) Unless the directors decide differently, the office of a director who is employed by the company or by a subsidiary of the company becomes vacant if he or she ceases to be so employed.
- (e) An act done by a person acting as an executive officer is not invalidated by a defect in the person's appointment as an executive officer, the person being disqualified to be an executive officer or having vacated office if he or she did not know that circumstance when the act was done.

## **Seals**

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### **55 Using the seal**

Without limiting the ways in which the company can execute documents in accordance with the Act and subject to rule 58, if the company has a common seal any document to which it is fixed must be signed by 2 directors or by a director and a secretary unless a different procedure is decided by the directors.

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### **56 Seal register**

- (a) The company must, for so long as it has a seal, keep a seal register and, on fixing the seal to any document (except a certificate for securities of the company), must enter in the register particulars of the document, giving in each case a short description of the document.
- (b) The register, or any details from it that the directors require, must be produced at meetings of directors for noting the use of the seal since the previous meeting of directors.
- (c) Failure to comply with paragraphs (a) or (b) does not invalidate any document to which the seal is properly affixed.

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### **57 Duplicate seals, share seals and certificate seals**

- (a) The company may have for use in place of its common seal outside the state or territory where its common seal (if any) is kept one or more duplicate seals, each of which must be a facsimile of the common seal of the company with the addition on its face of the words "duplicate seal" and the name of the place where it is to be used.
- (b) The company may have for use on certificates for securities of the company in place of its common seal one or more share seals or certificate seals, each of which must be a facsimile of the common seal (if any) of the company with the addition on its face of the words "share seal" or "certificate seal".
- (c) A document sealed with an duplicate seal or a certificate for securities of the company sealed with a share seal or certificate seal is to be taken to have been sealed with the common seal (if any) of the company.

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### **58 Sealing and signing certificates**

The directors may decide either generally or in a particular case that the seal and the signature of any director, secretary or other person is to be printed on or affixed to any certificates for securities in the company by some mechanical or other means.

## Distributions to members

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### 59 Dividends

- (a) The directors may pay any interim and final dividends that, in their judgment, the financial position of the company justifies. The directors may rescind a decision to pay a dividend if they decide, before the payment date, that the company's financial position no longer justifies the payment.
- (b) The directors may pay any dividend required to be paid under the terms of issue of a share.
- (c) Paying a dividend does not require confirmation by a general meeting.
- (d) Subject to any rights or restrictions attached to any shares or class of shares (including where a member has elected to forgo a dividend under a plan established under rule 65(a)(1)(B)):
  - (1) all dividends must be paid equally on all shares, except that a partly paid share does not confer an entitlement to a greater proportion of the dividend than the proportion which the amount paid (not credited) is of the total amounts paid and payable (excluding amounts credited);
  - (2) all dividends must be apportioned and paid proportionately to the amounts so paid or credited during any portion of the period for which the dividend is paid;
  - (3) a dividend may be paid at a rate per annum for a specified period;
  - (4) for the purposes of sub-paragraphs (1) and (2), unless the directors decide differently, an amount paid or credited as paid on a share in advance of a call is to be taken as not having been credited as paid on the share until it becomes payable; and
  - (5) interest is not payable by the company on any dividend.
- (e) A declaration of the directors as to the amount of the net profits of the company is conclusive.
- (f) Subject to any applicable Operating Rules, the directors may fix a books closing date or record date for a dividend, with or without suspending the registration of transfers from that date under rule 22.
- (g) Subject to any applicable Operating Rules, a transfer of shares does not pass the right to any dividend resolved to be paid on the shares unless the transfer is registered or left with the company for registration under rule 20(b) on or before the books closing date or record date for the dividend.
- (h) The directors when resolving to pay a dividend may:
  - (1) direct payment of the dividend to be satisfied either wholly or partly by the distribution of specific assets, to some or all of the persons entitled to the dividend, including without limitation shares, debentures or other securities of the company or of another body corporate or trust; and
  - (2) unless prevented by the Listing Rules, direct that the dividend payable in respect of any particular shares be satisfied wholly or partly by the distribution referred to in paragraph (h)(1) and that the dividend payable in respect of other shares be paid in cash.
- (i) Subject to any applicable Operating Rules, where a person is entitled to a share because of a transmission event, the directors may, but need not, retain any



dividends payable on those shares until that person becomes registered as the holder of those shares or transfers them.

- (j) The directors may retain from any dividend payable to a member any money presently payable by the member to the company in relation to shares in the company, whether on account of calls or for any other reason, and apply the amount retained in or towards satisfaction of the money owing.
- (k) Without prejudice to any other method of payment the directors may adopt, any dividend, interest or other money payable in cash in respect of shares may be paid:
  - (1) by cheque sent by post directed to the address of the holder as shown in the register of members, or in the case of joint holders, to the address shown in the register of members as the address of the joint holder first named in that register or to such other address as the holder or joint holders in writing directs or direct; or
  - (2) if authorised by a member, or by joint holders, by electronic transfer to an account of the member or joint holders' account nominated in writing by the member or joint holders with a financial institution participating in a direct credit system.
- (l) A cheque sent under paragraph (k):
  - (1) may be made payable to bearer or to the order of the member to whom it is sent or any other person the member directs; and
  - (2) is sent at the member's risk.

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## 60 Capitalising profits

- (a) Subject to the Listing Rules, any rights or restrictions attached to any shares or class of shares and any special resolution of the company in general meeting, the directors may capitalise and distribute among those members who would be entitled to receive dividends, and in the same proportions, any amount:
  - (1) forming part of the company's undivided profits;
  - (2) representing profits arising from an ascertained accretion to capital or from a revaluation of the company's assets;
  - (3) arising from the realisation of any of the company's assets; or
  - (4) available for distribution as a dividend for any other reason.
- (b) The directors may resolve that any part of the capitalised amount is to be applied:
  - (1) in paying up in full, at an issue price decided by the resolution, any unissued shares in or other securities of the company;
  - (2) in paying up any amounts unpaid on shares or other securities held by the members; or (3) partly as specified in sub-paragraph (1) and partly as specified in sub-paragraph (2). The members entitled to share in the distribution must accept that application in full satisfaction of their interests in the capitalised amount.
- (c) Rules 59(f) and (g) apply, so far as they can and with any necessary changes, to capitalising an amount under this rule 60 as if references in those rules to:
  - (1) a dividend were references to capitalising an amount; and
  - (2) the date a dividend is resolved to be paid were references to the date the directors resolve to capitalise the amount under this rule 60.

- (d) Where in accordance with the terms and conditions on which options to take up shares are granted (and being options existing at the date of the passing of the resolution referred to in paragraph (b)) a holder of those options will be entitled on the exercise of his or her options to receive an issue of bonus shares under this rule 60, the directors may, in determining the number of unissued shares to be so issued, allow in such manner as they think appropriate for the future issue of bonus shares to the holder of the options.

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## 61 Reductions of Capital

- (a) Subject to the requirements of the Act and the Listing Rules, the directors may reduce the company's capital.
- (b) Subject to any applicable Operating Rules, the directors may fix a books closing date or record date for a capital reduction, with or without suspending the registration of transfers from that date under rule 22.
- (c) When resolving to return capital by a reduction of capital, a buy-back or otherwise, the directors may:
- (1) direct payment of the return of capital to be satisfied either wholly or partly by the distribution of specific assets to some or all of the persons entitled to the return of capital, including without limitation shares, debentures or other securities of the company or any other body corporate or trust; and
  - (2) direct that the return of capital payable in respect of any particular shares be satisfied wholly or partly by such distribution and that the return of capital payable in respect of other shares be paid in cash.

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## 62 Ancillary powers

- (a) To give effect to any resolution to satisfy a dividend as set out in rule 59(h)(1), or by capitalising any amount under rule 60, or in respect of any reduction of capital, including under rule 61, the directors may:
- (1) settle as they think expedient any difficulty that arises in making the distribution, capitalisation or reduction and, in particular:
    - (A) make cash payments in cases where shares or other securities in the company become issuable in fractions;
    - (B) decide that amounts or fractions of less than a particular value decided by the directors may be disregarded in order to adjust the rights of all parties; and
    - (C) decide to make distributions by disregarding transfers of shares or aggregating parcels of shares where they form the opinion that shareholdings have been split or aggregated to obtain the benefit of rounding on fractions of shares;
  - (2) fix the value for distribution or reduction consideration of any specific assets;
  - (3) pay cash or issue shares or other securities to any member in order to adjust the rights of all parties;
  - (4) vest any of those specific assets, cash, shares or other securities in a trustee on the trusts for the persons entitled to the dividend, capitalised amount or reduction consideration that seem expedient to the directors; and

- (5) authorise any person to make, on behalf of all the members entitled to any further shares or other securities as a result of the distribution, capitalisation or reduction, an agreement with the company or another body corporate which provides, as appropriate:
- (A) for the issue to them of those further shares or other securities credited as fully paid up; or
  - (B) for payment by the company on their behalf of the amounts or any part of the amounts remaining unpaid on their existing shares or other securities by applying their respective proportions of the sum resolved to be capitalised or reduced.

Any agreement made under an authority referred to in this subparagraph (5) is effective and binds all members concerned.

- (b) If the company provides to members (either generally or to specific members) securities in the company or in another body corporate or trust (whether as a dividend or otherwise and whether or not for value), each of those members appoints the company as his or her agent to do anything needed to give effect to that provision, including agreeing to become a member of that other body corporate or trust.
- (c) Instead of making a distribution or issue of specific assets, shares, debentures or other securities to a particular member, the directors may make a cash payment to that member or allocate some or all of the assets, shares, debentures or other securities to a trustee to be sold on behalf of, and for the benefit of, or in respect of, that member, if:
  - (1) the distribution or issue would otherwise be illegal or unlawful;
  - (2) the distribution or issue would give rise to parcels of securities which do not constitute a marketable parcel;
  - (3) in the directors' discretion, the distribution or issue would, for any reason, be impracticable; or
  - (4) the member so agrees.
- (d) The directors may:
  - (1) differentiate between members as to the currency in which any amount to be provided to a member is provided, (whether by way of or on account of dividends, repayment of capital, reductions of capital, participation in surplus property of the company or otherwise);
  - (2) determine to provide a distribution in a currency other than Australian dollars and the amount provided will be converted from Australian dollars in any manner, at any time and at any exchange rate as the directors think fit; and
  - (3) in deciding the currency in which an amount is to be provided to a member, have regard to the registered address of the member, the register on which a member's shares are registered and any other matters as the directors consider appropriate.
- (e) The provision of an amount in another currency converted under paragraph (d)(2) is, as between the company and a member, adequate and proper restitution of the amount provided.

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## 63 Reserves

- (a) Subject to this constitution, the directors may set aside out of the company's profits any reserves or provisions for any purposes they decide.

- (b) The directors may appropriate to the company's profits any amount previously set aside as a reserve or provision.
- (c) Setting aside an amount as a reserve or provision does not require the directors to keep the amount separate from the company's other assets or prevent the amount being used in the company's business or being invested in any investments the directors decide.

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## **64 Carrying forward profits**

The directors may carry forward any part of the profits remaining that they consider should not be distributed as dividends or capitalised, without transferring those profits to a reserve or provision.

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## **65 Dividend and share investment plans**

The directors may:

- (a) establish a share investment plan on the terms they decide, under which:
  - (1) the whole or any part of any dividend or interest due to members or holders of any convertible securities of the company who participate in the plan on their shares or any class of shares or any convertible securities; or
  - (2) any other amount paid by or payable to members, may be applied in subscribing for or purchasing securities of the company or of a related body corporate; and
- (b) amend, suspend or terminate any share investment plan they have established.

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## **66 Dividend selection plans**

The directors may:

- (a) implement a dividend selection plan on the terms they decide, under which participants may choose:
  - (1) to receive a dividend from the company paid wholly or partly out of any particular fund or reserve or out of profits derived from any particular source; or
  - (2) to forgo a dividend from the company in place of some other form of distribution from the company or another body corporate or a trust; and
- (b) amend, suspend or terminate any dividend selection plan they have implemented.

## **Winding up**

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## **67 Distributing surplus**

Subject to this constitution and to the rights or restrictions attached to any shares or class of shares:

- (a) if the company is wound up and the property of the company available for distribution among the members is more than sufficient:
  - (1) to pay all of the debts and liabilities of the company; and
  - (2) the costs, charges and expenses of the winding up,the excess must be divided among the members in proportion to the shares held by them, irrespective of the amounts paid or credited as paid on the shares;
- (b) for the purpose of calculating the excess referred to in paragraph (a), any amount unpaid on a share is to be treated as property of the company;
- (c) the amount of the excess that would otherwise be distributed to the holder of a partly paid share under paragraph (a) must be reduced by the amount unpaid on that share at the date of the distribution; and
- (d) if the effect of the reduction under paragraph (c) would be to reduce the distribution to the holder of a partly paid share to a negative amount, the holder must contribute that amount to the company.

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## 68 Dividing property

- (a) If the company is wound up, the liquidator may, with the sanction of a special resolution:
  - (1) divide among the members the whole or any part of the company's property; and
  - (2) decide how the division is to be carried out as between the members or different classes of members.
- (b) A division under paragraph (a) need not accord with the legal rights of the members and, in particular, any class may be given preferential or special rights or may be excluded altogether or in part.
- (c) Where a division under paragraph (a) does not accord with the legal rights of the members, a member is entitled to dissent and to exercise the same rights as if the special resolution sanctioning that division were a special resolution passed under section 507 of the Act.
- (d) If any of the property to be divided under paragraph (a) includes securities with a liability to calls, any person entitled under the division to any of the securities may, within 10 days after the special resolution referred to in paragraph (a) is passed, by written notice direct the liquidator to sell the person's proportion of the securities and to account for the net proceeds. The liquidator must, if practicable, act accordingly.
- (e) Nothing in this rule 68 takes away from or affects any right to exercise any statutory or other power which would have existed if this rule were omitted.
- (f) Rule 61 applies, so far as it can and with any necessary changes, to a division by a liquidator under paragraph (a) as if references in rule 62 to:
  - (1) the directors were references to the liquidator; and
  - (2) a distribution or capitalisation were references to the division under paragraph (a).

## Records

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### 69 Inspection of and access to records

- (a) A person who is not a director does not have the right to inspect any of the board papers, books, records or documents of the company, except as provided by law, this constitution or as authorised by the directors or by resolution of the members.
- (b) The company may enter into contracts with its directors or former directors agreeing to provide continuing access for a specified period after the director ceases to be a director to board papers, books, records and documents of the company which relate to the period during which the director or former director was a director on such terms and conditions as the directors think fit and which are not inconsistent with this rule 69.
- (c) The company may procure that its subsidiaries provide similar access to board papers, books, records or documents as that set out in rules 69(a) and (b).
- (d) This rule 69 does not limit any right the directors or former directors otherwise have.

### Protection of certain officers

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### 70 Indemnity and insurance

- (a) Rule 70 applies:
  - (1) to each person who is or has been a director or executive officer (within the meaning of rule 54(a)) of the company; and
  - (2) to such other officers or former officers of the company or of its related bodies corporate as the directors in each case decide.
- (b) The company must indemnify, on a full indemnity basis and to the full extent permitted by law, each person to whom this rule 70 applies for all losses or liabilities incurred by the person as an officer of the company or of a related body corporate.
- (c) The company may, to the extent permitted by law:
  - (1) purchase and maintain insurance; or
  - (2) pay or agree to pay a premium for insurance, for any person to whom this rule 70 applies against any liability incurred by the person as an officer of the company or of a related body corporate.
- (d) Nothing in this rule 70:
  - (1) affects any other right or remedy that a person may have in respect of any loss or liability referred to in this rule;
  - (2) limits the capacity of the company to indemnify or provide insurance for any person to whom this rule does not apply; or
  - (3) limits or diminishes the terms of any indemnity conferred or agreement to indemnify entered into prior to the adoption of this constitution.
- (e) The company may enter into a deed with any person to whom this rule 70 applies to give effect to the rights conferred by this rule or the exercise of a

discretion under this rule on such terms as the directors think fit which are not inconsistent with rule 70.

## Notices

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### 71 Notices by the company to members

- (a) The company may give a notice to a member by:
  - (1) delivering it personally to the member;
  - (2) sending it by prepaid post to the member's address in the register of members or any other address the member supplies to the company for giving notices; or
  - (3) sending it by telex, facsimile or electronic transmission to the telex or facsimile number or electronic address the member has supplied to the company for giving notices.
- (b) The company may give a notice to the joint holders of a share by giving the notice in the way authorised by paragraph (a) to the joint holder who is named first in the register of members for the share.
- (c) The company may give a notice to a person entitled to a share because of a transmission event by delivering it or sending it in the way authorised by paragraph (a) addressed to the name or title of the person, to:
  - (1) the address, telex or facsimile number or electronic address that person has supplied to the company for giving notices to that person; or
  - (2) if that person has not supplied an address, telex or facsimile number or electronic address, to the address, telex or facsimile number or electronic address to which the notice might have been sent if that transmission event had not occurred.
- (d) The company need not give a notice to a person by telex, facsimile or electronic transmission merely because the person has supplied a telex, facsimile number or electronic address for giving notices.
- (e) A notice given to a member under paragraphs (a) or (b) is, even if a transmission event has occurred and whether or not the company has notice of that occurrence:
  - (1) duly given for any shares registered in that person's name, whether solely or jointly with another person; and
  - (2) sufficiently served on any person entitled to the shares because of the transmission event.
- (f) A notice given to a person who is entitled to a share because of a transmission event is sufficiently served on the member in whose name the share is registered.
- (g) A person who, because of a transfer of shares, becomes entitled to any shares registered in the name of a member, is taken to have received every notice which, before that person's name and address is entered in the register of members for those shares, is given to the member complying with this rule 71.
- (h) A signature to any notice given by the company to a member under this rule 71 may be in writing or a facsimile printed or affixed by some mechanical or other means.

- (i) Where a member does not have a registered address or where the company believes that member is not known at the member's registered address, all future notices are taken to be:
  - (1) given to the member if the notice is exhibited in the company's registered office for a period of 48 hours; and
  - (2) duly served at the commencement of that period,unless and until the member informs the company of a registered place of address.

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## **72 Notices by the company to directors**

Subject to this constitution, the company may give a notice to a director or alternate director by:

- (a) delivering it personally to him or her;
- (b) sending it by prepaid post to his or her usual residential or business address, or any other address he or she has supplied to the company for giving notices; or
- (c) sending it by telex, facsimile or electronic transmission to the telex, facsimile number or electronic address he or she has supplied to the company for giving notices.

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## **73 Notices by directors to the company**

Subject to this constitution, a director or alternate director may give a notice to the company by:

- (a) delivering it to the company's registered office;
- (b) sending it by prepaid post to the company's registered office; or
- (c) sending it by telex, facsimile or electronic transmission to the principal telex, facsimile number or electronic address at the company's registered office.

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## **74 Time of service**

- (a) Where the company sends a notice by post, the notice is to be taken:
  - (1) as served if the notice is properly addressed and placed in the post with postage paid; and
  - (2) to have been served:
    - (A) if it is a notice concerning a general meeting, at 10 am on the day after the date it is posted; or
    - (B) in any other case, at the time the letter would be delivered in the ordinary course of post.
- (b) A certificate signed by a secretary or officer of the company to the effect that a notice was duly posted under this constitution is conclusive evidence of that fact.
- (c) Where the company sends a notice by telex, the notice is to be taken:
  - (1) as served if the correct answerback code appears at the commencement and the end of the telex message; and



- (2) to have been served at the time the telex is sent.
- (d) Where the company sends a notice by facsimile, the notice is to be taken:
  - (1) as served if the correct facsimile number appears on the facsimile transmission report produced by the sender's facsimile machine; and
  - (2) to have been served at the time the facsimile is sent.
- (e) Where the company sends a notice by electronic transmission, the notice is to be taken:
  - (1) as served if a message indicating receipt has been received by the company; and
  - (2) to have been served at the time the transmission is sent.
- (f) Where a given number of days' notice or notice extending over any other period must be given, the day of service is not to be counted in the number of days or other period, unless this constitution provides differently.

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## **75 Other communications and documents**

Rules 71 to 74 (inclusive) apply, so far as they can and with any necessary changes, to serving any communication or document.

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## **76 Written notices**

A reference in this constitution to a written notice includes a notice given by telex or facsimile or any other form of written communication.

### **General**

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## **77 Submission to jurisdiction**

Each member submits to the non-exclusive jurisdiction of the Supreme Court of the State or Territory in which the company is taken to be registered, the Federal Court of Australia and the courts which may hear appeals from those courts.

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## **78 Prohibition and enforceability**

- (a) Any provision of, or the application of any provision of, this constitution which is prohibited in any place is, in that place, ineffective only to the extent of that prohibition.
- (b) If any provision of this constitution is unlawful or unenforceable, the unlawfulness or unenforceability of that provision does not affect the lawfulness, enforceability, operation, construction or interpretation of any other provision of this constitution, with the intent that the unlawful or unenforceable provision shall be treated for all purposes as severable from this constitution.

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## **79 Transitional Provisions**

This constitution must be interpreted in such a way that:

- (a) every director, managing director and secretary in office in that capacity immediately before this constitution is adopted continues in office subject to, and is taken to have been appointed or elected under, this constitution;
- (b) the directors are taken, immediately after this constitution is adopted, to have decided under rule 34 a number which is equal to the number of the persons in office as directors immediately after this constitution is adopted;
- (c) any register maintained by the company immediately before this constitution is adopted is taken to be a register maintained under this constitution;
- (d) any seal adopted by the company as a seal immediately before this constitution is adopted is taken to be a seal which the company has under a relevant authority given by this constitution; and
- (e) unless a contrary intention appears in this constitution, all persons, things, agreements and circumstances appointed, approved or created by or under the constitution of the company in force before this constitution is adopted continue to have the same status, operation and effect after this constitution is adopted.

### **Restricted Securities**

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## **80 Restricted Securities**

Where at any time any of the share capital of the company is classified by the Exchange as “restricted securities” despite any other provision of this constitution:

- (a) the restricted securities must not be disposed of during the escrow period except as permitted by the Listing Rules or the Exchange;
- (b) the company must refuse to acknowledge a disposal (including registering a transfer) of the restricted securities during the escrow period except as permitted by the Listing Rules or the Exchange; and
- (c) during a breach of the Listing Rules relating to restricted securities, or a breach of a restriction agreement, the holder of the restricted securities is not entitled to any dividend or distribution, or voting rights, in respect of the restricted securities.

### **Limitation of Shareholdings**

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## **81 Limitation of shareholdings**

- (a) Except as provided by this rule 81, a person must not acquire, and is not eligible to acquire, shares in the company if:
  - (1) any person who does not have a relevant interest in any shares in the company or who has a relevant interest in less than 20% of the issued shares in the company would, immediately after the acquisition, have a relevant interest in 20% or more of the issued shares in the company; or
  - (2) any person who has a relevant interest in 20% or more of the issued shares in the company would, immediately after the acquisition, have

a relevant interest in a greater percentage of the number of issued shares in the company than immediately before the acquisition.

- (b) The restrictions contained in rule 81(a) do not apply to or in relation to an acquisition of shares to which the State of Victoria has given its written consent pursuant to the Concession Deed.
- (c)
  - (1) No share may be issued and no transfer or transmission of a share may be registered if the issue or registration would or might result in or have the effect of causing a contravention of rule 81(a).
  - (2) Where a person has acquired shares in the company in such circumstances as might or would result in or have the effect of causing a contravention of rule 81(a) or where the directors are aware that a person has become or remains a holder of a relevant interest of 20% or more of the issued shares of the Company without the prior written consent of the State of Victoria pursuant to the Concession Deed (“unauthorised holding”), the directors must, by notice in writing to such person, require that person to dispose of the shares held by it or any part thereof, within such time as is specified in the notice, in order to cease such contravention or unauthorised holding, provided that in the absence of any such requirement by the directors, the person concerned is not entitled in any way to set aside or cancel the transaction whereby the person acquired the shares, nor to claim any refund or to otherwise recover any money paid in respect thereof. In so acting, the directors must consult with the Responsible Entity and, while the shares are quoted on the Official List, with the Exchange, and shall have regard to, without being bound by, the recommendations of those persons.
  - (3) If the requirements of any such notice are complied with by the person to whom the notice is addressed within the time specified in the notice, the directors must cause the shares to be sold on the Exchange or, if they are not quoted, in such other manner as the directors may determine.
  - (4) If the shares sold in accordance with rule 81(c)(3) are registered on a branch register, the directors may cause such shares to be transmitted to the principal register of the company.
  - (5) The directors may:
    - (A) appoint a person to execute as transferor a transfer in respect of any shares sold in accordance with the provisions of rule 81(c)(3) and to receive and give a good discharge of the purchase money; and
    - (B) register the transfer notwithstanding that proof of title of such shares may not have been delivered to the company.
  - (6) The purchase money less the expenses of any sale made in accordance with rule 81(c)(3) must be paid to the person whose shares were sold provided the person has delivered to the company such proof of title of the shares as the directors accept.
  - (7) Nothing in rule 81(c) renders the company or its officers liable or responsible by reason of any person acquiring shares in the company in contravention of rule 81(a).
  - (8) The directors, before or at any time after issuing any shares, or approving or rejecting any transfer or transmission of shares, or at any other time and from time to time, may, by notice in writing to the applicant, issuee, transferee, transmittee or member, require such person (or, where such person is a corporation, a competent officer

thereof) to furnish to the directors such information or evidence (on oath or otherwise verified by law if the directors should so require) as the directors may consider likely to be of assistance in determining whether or not such person is eligible to become or to remain a member.

- (d) In this rule 81, a person is, unless the contrary is proved, presumed to have been aware at a particular time of a fact or occurrence of which an employee or agent of the person having duties or acting on behalf of the employer or principal in connection with the matter to which the proceedings relate was aware at the time.
- (e) In this rule 81, relevant interest has the definition ascribed to it by Divisions 1 and 5 of Part 1.2 of Chapter 1 of the Corporations Law in its form as at 20 October 1995.